



Lynnette T. Riley
Commissioner

State of Georgia
Department of Revenue

1800 Century Boulevard
Suite 15300
Atlanta, Georgia 30345
(404) 417-2100
<http://dor.georgia.gov>

**Georgia Department of Revenue
Alcohol Licensing for Events**

For all Special Event Licensing:

All applications must be submitted electronically through the Georgia Tax Center:

<https://gtc.dor.ga.gov/>

Please request a Special Event Permit (10) days prior to the start date of the event. The Department will accept requests with an earlier start date, but can make no guarantees that the license will be issued in time for the event.

Special Event for Profit:

Required Documents

1. Copy of Local License / Letter of Approval
2. Power of Attorney (If Applicable)
3. O.C.G.A 50-3-1 (e)(2) - Citizenship Affidavit
4. Secure and Verifiable Documents

License Fee(s)

1. \$100.00 - Distilled Spirits
2. \$50.00 - Malt Beverage
3. \$50.00 - Wine

Helpful links:

1. <http://dor.georgia.gov/special-event-profit>
2. http://dor.georgia.gov/sites/dor.georgia.gov/files/related_files/document/ATD/Form/2013%20Secure%20and%20Verifiable%20Document%20Listing.pdf

Special Event Non-Profit (O.C.G.A. § 3-9-3):

Required Documents

1. 501(C)(3) Letter issued by the IRS or By-laws & corporate charter from the Secretary of State's Office
2. Copy of Local License or Letter of Approval
3. Power of Attorney (If Applicable)
4. O.C.G.A 50-3-1 (e)(2) - Citizenship Affidavit
5. Secure and Verifiable Documents

License Fee(s)

1. \$25.00 - License Fee

Additional Information

Bona fide non-profit civic organization (entity which is exempt from federal income tax) may apply for a non-profit special event permit to sell alcoholic beverages for consumption on the premises, or to sell wine at retail for off-premises

consumption, or both for a period not to exceed 3 consecutive days. No more than 6 permits will be issued to an organization in any one calendar year. All other permits will be issued as for (profit) at regular permit fee.

Helpful Links:

1. <http://dor.georgia.gov/special-event-non-profit>
2. http://dor.georgia.gov/sites/dor.georgia.gov/files/related_files/document/ATD/Form/2013%20Secure%20and%20Verifiable%20Document%20Listing.pdf

Special Event Use (O.C.G.A. § 3-14-1):

Required Documents

1. Copy of Local License / Letter of Approval
2. Power of Attorney (If Applicable)
3. O.C.G.A 50-3-1 (e)(2) - Citizenship Affidavit
4. Secure and Verifiable Documents

License Fee(s)

1. \$100.00 - Distilled Spirits
2. \$50.00 - Malt Beverage
3. \$50.00 - Wine

Additional Information

Special event use permit for the sale of alcoholic beverages for certain events which would otherwise require a retailer or retail dealer's license. The Commissioner shall specify by rule or regulation the events that shall qualify for a special event use permit; provided, however, that estate sales, the sale of inventory authorized under a bankruptcy proceeding, and activities that are similar in nature shall so qualify. Such permit shall not be valid for more than 10 days.

Helpful Links:

1. <http://dor.georgia.gov/special-event-use>
2. http://dor.georgia.gov/sites/dor.georgia.gov/files/related_files/document/ATD/Form/2013%20Secure%20and%20Verifiable%20Document%20Listing.pdf

Special Event Wine Auction (O.C.G.A. § 3-9-4):

Required Documents

1. 501(c)(3) letter issued by the IRS or by-laws & corporate Charter from the Secretary of State's Office
2. Donated Wine Auction Inventory List
3. Copy of Local License / Letter of Approval
4. Power of Attorney (If Applicable)
5. O.C.G.A 50-3-1 (e)(2) - Citizenship Affidavit
6. Secure and Verifiable Documents

License Fee(s)

1. \$25.00 - License Fee

Additional Information

Bona fide non-profit civic organization (entity which is exempt from federal income tax) may apply for a non-profit special event permit to sell alcoholic beverages for consumption on the premises or to sell wine at retail for off-premises consumption, or both for a period not to exceed 3 consecutive days. No more than 6 permits will be issued to an organization in any one calendar year. All other permits will be issued as for (profit) at regular permit fee.

Helpful Links:

1. <http://dor.georgia.gov/special-event-wine-auction>
2. http://dor.georgia.gov/sites/dor.georgia.gov/files/related_files/document/ATD/Form/2013%20Secure%20and%20Verifiable%20Document%20Listing.pdf